#### CONSTITUTION OF THE CHUNDIKULI TRUST FUND

#### I Name:

The name of the trust shall be "The Chundikuli Trust Fund" (hereinafter called "The Trust").

#### II Objects:

The Trust is established for the advancement of education and the relief of poverty, suffering and distress amongst the students of Chundikuli Girl's College and St John's College and their families in Jaffna, Sri Lanka, in part by the provision of scholarships at the said colleges.

In furtherance of the above purposes but not further or otherwise, The Trust may:

- (1) provide funds for or toward the provision of buildings for schools or other educational institutions or for the improvement or maintenance of such schools or educational institutions; or for scholarships for further education;
- (2) provide food, healing, clothing, shelter, training, education and equipment and undertake or assist in work in furtherance thereof;
- (3) assist in any charitable body or bodies financially or otherwise which are engaged in work which furthers the objects of The Trust;
- (4) Obtain, collect and receive money and funds by way of voluntary contributions, donations, subscriptions, legacies, grants and any other lawful method but The Trust shall not undertake any permanent trading activity in raising funds for its charitable objects.
- (5) Do all such lawful things as shall further the objects of The Trust.

### III <u>Membership</u>

- (a) Membership of The Trust shall be open, irrespective of political party, nationality, religious opinion, race or colour to all persons aged 18 or over living in the United Kingdom, of past pupils of Chundikuli Girls college and or John's college, their children and past staff of either of these colleges.
- (b) All members shall pay such subscriptions as the committee shall from time to time decide.
- (c) Membership shall be extended to all life members and those who have submitted and maintained the Chundikuli St John's Past Pupil Association UK & Chundikuli Trust Fund's Trust and Association Support Scheme.

(d) Members who have paid the membership fee for two years shall only be eligible to vote.

## IV <u>Committee of Management</u>

- (1) The Trust shall be managed by a committee of Management ("hereinafter called "the committee or trustees").
- (2) The first members of the Committee shall be the persons specified in the Schedule hereto. A new Committee shall be elected at each Annual General of the association but retiring members of the Committee shall be eligible for re-election.
- (3) The Committee shall consist of five elected members and co-opt four office bearers from the Chundikuli St John's Past Pupils Association (CSJPPA) namely the President, Vice President, Secretary and the Treasurer.
- (4) The Honorary Officers of The Trust shall be a President, a Secretary and a Treasurer and such other officers as the Committee may from time to time decide.
- (5) The above officers shall hold office until retirement or removal by a resolution of an Annual General Meeting of The Trust. Any vacancy in such offices shall be filled at an Annual General Meeting, or Special General Meeting
  - 5) (i) any trustee shall hold office as a trustee for a maximum period of five (5) years. And shall be eligible for re-election for a further maximum period of five (5) years
- (6) The Committee may invite any person to attend its meeting as an observer without power to vote.
- (7) The quorum for any meeting of the Committee shall be five.
- (8) Members who have paid the membership fee for two years shall only be eligible to be a Trustee.

## V <u>Committee Meetings</u>

The Committee shall meet at least once in three months in a year and additionally as required and shall appoint a Chairman to preside at such meetings. A special meeting may be summoned at any time by the President, Secretary or any two members upon seven clear days, notice being given to all other members of the matters to be discussed.

### VI Voting

Every matter shall (except as in this constitution provided) be determined by the majority of the members present and voting on the question. In the case of equality of votes the Chairman of the meeting shall have a second or casting vote.

# VII Annual General Meeting

- (1) Annual General Meetings shall be convened by the Committee and shall be held during late spring or early summer without exceeding 15 months from the previous Annual General Meeting.
- (2) The Committee shall present to each Annual General Meeting the report and accounts of The Trust for the preceding year.
- (3) Every member shall receive 14 days notice of such meeting.

## VIII <u>Dissolution</u>

The Trust may be dissolved by a resolution passed by a two thirds majority of those present and voting at a Special General Meeting convened for the purposes of which 21 days notice shall be given to the members. Such resolution may give instructions for the disposal of any assets held by or in the name of The Trust, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of The Trust but shall be given to or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of The Trust as The Trust may determine and if and insofar as effect to this provision then to some other charitable purpose.

#### IX Rules and Regulations

Within limits prescribed by this Constitution the Committee may from time to time make and alter rules and regulations for the conduct of their meetings or of Annual General Meetings, the deposit of money at a proper bank and the custody of documents.

## X Alterations to the Constitution

Alterations to this Constitution must receive the assent of not less than two thirds of the members of The Trust present and voting. A resolution for the alteration of the Constitution must be received by the Secretary at least 21 clear days before the meeting at which the resolution is to be brought forward. At least seven days notice of such a meeting must be given by the Secretary to the members of The Trust and must include notice of the alteration proposed, provided that no alteration to clause II, VII or X shall take effect until approval in writing of the Charity Commissioners of Authority having charitable jurisdiction shall have been obtained.

### XI <u>Finance</u>

- (a) The finance of The Trust shall be controlled by the Committee who shall authorise any payment for expenses and dispositions of the fund collected.
- (b) All monies raised by or on behalf of The Trust shall be applied to further the objects of The Trust and for no other purpose, provided that nothing herein shall prevent the payment in good faith of all reasonable and proper out of pocket expenses of any member.
- (c) The Honorary Treasurer shall keep proper accounts of the finances of The Trust.
- (d) The accounts shall be independently examined in accordance with the guidelines of Charities Commission. An independent Examiner will be appointed by the Trustees. Such examiner to be changed every 5 years.
- (e) All monies received shall be credited to the account of The Trust in a bank to be decided by the Committee.
- (f) The account shall be operated jointly by the President, Secretary and Treasurer. They may however, by notice to the bank, delegate the power of signing cheques to the Treasurer and either the President or Secretary.

XII The Interpretation Act 1978 applies for the interpretation of this Constitution as it applies for the interpretation of an Act of Parliament.

### **Schedule**

Names of persons appointed to the first Committee of Management under Clause IV(2) above: as at 1991

President: Mrs S Gnanamuttu

Secretary: Mrs A Abraham

Treasurer: Mr S Sivasubramaniam

Committee Member: Dr L Ratnam

Committee Member: Dr T Jesudason

Names of persons appointed to the Committee of Management under Clause IV(2) above:	
	President
	Secretary
	Treasurer
	Committee Member / President of CSJPPA
	Committee Member / Vice president of CSJPPA
	Committee Member / Secretary of CSJPPA
	Committee Member / Treasurer of CSJPPA
	Committee Member

# Amendments

Date: 10<sup>th</sup> June 2023

1. 11<sup>th</sup> May 2024 – Number of elected trustees changed to five in section iv (3) – Committee of management.

Members present at the AGM

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Signaline NAME JOSEPH DAYALINI Sureevini Daningue GOURTFALANN THEIVENBRA SRICHAMAN SHAILENDRA SAN TEEVAN SEAMARNATH T. CARISHANTHAN 33. ROYCE ARASARATNAM SUKEN KUM AR ipragast Pararagasio Latharaman 1A HOESWARA MASUNDERAM DINOSHAN. THEIVENDRAM

